

DEPARTMENT OF ENVIRONMENTAL SERVICES  
**CITY AND COUNTY OF HONOLULU**

1000 ULUOHIA STREET, SUITE 308, KAPOLEI, HAWAII 96707  
TELEPHONE: (808) 768-3486 • FAX: (808) 768-3487 • WEBSITE: <http://envhonolulu.org>

RICK BLANGIARDI  
MAYOR



ROGER BABCOCK, JR., Ph.D., P.E.  
DIRECTOR

MICHAEL O'KEEFE  
DEPUTY DIRECTOR

IN REPLY REFER TO:  
RE 23-024

April 12, 2023

**NOTICE**

**CITY AND COUNTY OF HONOLULU  
SOURCE REDUCTION WORKING GROUP**

**MEETING NO. 1**

**WEDNESDAY, APRIL 19, 2023  
KAPOLEI HALE – CONFERENCE ROOM “A” (Ground Floor)  
1000 Ulu‘ōhi‘a Street, Kapolei, Hawai‘i 96707  
1:00 PM – 3:00 PM**

**PUBLIC PARTICIPATION AND COMMENTS**

Persons wishing to testify are requested to register as follows:

- a. By sending an email to [jleano@honolulu.gov](mailto:jleano@honolulu.gov) with your name and the agenda item(s) on which you wish to testify by 8:00 AM on the day of the meeting; or
- b. By filling out the registration form in person at the meeting.

Persons who have not registered to testify will be given an opportunity to speak on an item following oral testimonies of the registered speakers. Oral testimony will be taken when each agenda item is taken up.

Each speaker is limited to a two-minute presentation and may not have anyone else read their statement.

**WRITTEN COMMENTS**

Written comments may be submitted by fax to (808) 768-3434, emailed to [jleano@honolulu.gov](mailto:jleano@honolulu.gov), or mailed to Refuse Division, Attention: Planning & Engineering Branch, 1000 Uluohia Street, Suite 201, Kapolei, HI 96707. To ensure distribution at the meeting, written comments must be received by 8:00 AM on the day of the meeting. If submitted, written comments, including the commenter's address, email address, and phone number, may be posted on the Project's webpage at <https://www.honolulu.gov/opala/source-reduction-working-group.html>.

Should you have any questions, please call (808) 768-3424 or send an email to [jleano@honolulu.gov](mailto:jleano@honolulu.gov).

### **MATERIALS AVAILABLE FOR INSPECTION**

Meeting materials (“board packet” under HRS Section 92-7.5), when made available to the Source Reduction Working Group members, are accessible at <https://www.honolulu.gov/opala/source-reduction-working-group.html>.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Julie Ann Leano at (808) 768-3424 or [jleano@honolulu.gov](mailto:jleano@honolulu.gov) as soon as possible, preferably by April 13, 2023. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

## **AGENDA**

### **I. CALL TO ORDER**

### **II. INTRODUCTION AND WELCOME**

Introduction of Source Reduction Working Group members

### **III. SUNSHINE LAW PRESENTATION – Information**

Department of the Corporation Counsel – Chapter 92, Hawaii Revised Statutes (HRS), Public Agency Meetings and Records (Sunshine Law)

### **IV. CHARTER DOCUMENT AND RULES – Information/Action**

1. Adoption of Source Reduction Working Group Charter Document
2. Adoption of Source Reduction Working Group Rules

### **V. WORKING GROUP DISCUSSION TOPIC NO. 1: CONSTRUCTION AND DEMOLITION WASTE – Information**

City and County of Honolulu's consultant Jacobs Engineering Group Inc. will provide information about construction and demolition waste, including applicable laws and legislation, and facilitate discussion about reducing construction and demolition waste.

### **VI. FUTURE WORKING GROUP DISCUSSION TOPICS – Information/Action**

Discussion and identification of source reduction discussion topics for future meetings.

### **VII. PERMITTED INTERACTION GROUPS – Information/Action**

Formation of Permitted Interaction Group (PIG) under HRS § 92-2.5(b) to investigate best practices that reduce waste generation of various materials

### **VIII. SCHEDULING/ANNOUNCEMENTS FOR NEXT MEETING – Information**

1. Future meeting preferences
2. Next steps
3. Next meeting date

### **IX. ADJOURNMENT**